



# **KENTCHURCH PARISH COUNCIL**

22<sup>nd</sup> July 2020

**You are summoned to an Ordinary Meeting of Kentchurch Parish Council  
No KPC/MW/085 which will be held outside Station House Pontrilas  
Wednesday 29<sup>th</sup> July 2020 to commence at 6.00pm and be concluded by 7.00pm**

## **Agenda**

- 1.0 Apologies for Absence**  
To receive and consider for acceptance any apologies
- 2.0 Declarations of Interest & Dispensations**
  - 2.1** To receive any declarations of interest in agenda items from Councillors
  - 2.2** To consider any written applications for dispensation
- 3.0 To Receive, Approve and Sign the Minutes of the Ordinary Parish Council Meeting  
No KPC/MW/084 held on Wednesday 15<sup>th</sup> January 2020** *enclosed*
- 4.0 External Audit Form**
  - 4.1** To sign Certificate of Exemption AGAR 2019-2020 Part 2 *enclosed*
  - 4.2** Parish Council to consider Annual Governance Statement *enclosed*
  - 4.3** Clerk to present end of year Accounts for Ratification *enclosed*
  - 4.4** To sign Section 2 Accounting Statement 2019-2020 *enclosed*
  - 4.5** Confirmation of Receipts / Invoices for Payment / Bank Balances *enclosed*
  - 4.6** Consider internal auditors report 2019-2020 and agree any required action *enclosed*
  - 4.7** Confirmation of scope of Internal Audit for 2020-2021 and Internal Audit Plan
  - 4.8** To consider appointment of Mrs J Watson as Internal Auditor 2020-2021
  - 4.9** To approve Parish Council Annual Insurance Review
- 5.0 Reports if available from:-**
  - 5.1** Ward Councillor Mr Peter Jinman
  - 5.2** Lengthsman Report Parish Council to agree future works
  - 5.3** Memorial Hall Delegate Report
- 6.0 Public Question Time**  
Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions
- 7.0 Highways and Footpaths**  
To receive **new** information on any Parish Highway including Public Footpath Issues
- 8.0 Information Sheet**  
Sheet to include update on previous action points and a list of correspondence received **circulated**
- 9.0 Matters Relayed to the Clerk for Agenda of the Next Meeting**
- 10.0 Confirmation of Date, Time and Venue of the Next Meeting**

*M Walker*

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